

# Liberty High School Parking Procedures 2018-19

## PARENT AWARENESS STATEMENT

Each student must submit all of following documentation before they can receive a parking pass:

1. Parking Permit Application (completed & signed)
2. Parent Awareness Statement (signed)
3. Copy of Valid AZ Driver's License
4. Copy of Current AZ Vehicle Registration
5. Copy of Current Proof of Insurance
6. **\$75.00** Parking Fee

**\*\*\*Your packet will not be complete without all items listed above\*\*\***

Student parking spaces are now numbered and students will receive a numbered permit that corresponds to a specific spot in the student lot. STUDENTS WHO RECEIVE A PARKING PERMIT MUST PARK IN THEIR ASSIGNED SPACE EACH DAY ON CAMPUS.

- **Seniors** will need to bring in their paperwork to the bookstore **July 16<sup>th</sup> – July 19<sup>th</sup>** to receive a parking permit from 8:00-2:00.
- **Juniors** will be offered parking permits **July 23<sup>rd</sup> – July 26<sup>th</sup>** in the bookstore from 8:00-2:00.

Once school begins on August 8<sup>th</sup>, all students parking on campus will be required to have a visible 2018-19 parking permit placed on their rearview mirror facing out.

**Suspension from parking lot and/or revoking of parking permit may include, but are not limited to the following reasons:**

- Parking in a spot that is not assigned to the vehicle
- Parking an alternate vehicle in the lot without a temporary parking permit
- Taking up two parking spaces, excessive speed, squealing tires, passing other vehicles waiting to enter or leave the lot, driving over curbs or any other unsafe driving practice
- Leaving campus in the car or with other students without prior authorization
- Failure to show proper identification and/or written pass when leaving the lot
- Parking anywhere other than in assigned parking spaces
- Failure to comply with campus security
- Students may not copy/transfer their parking permits to another student

***Student drivers who need to leave early or arrive on campus late are required to do both of the following in order to be excused:***

- Parents must call the Attendance Office (623-773-6531) giving their permission for their student to either arrive late or leave early. (Same rule still applies that a student is allowed only 5 excused tardies per semester).
- Student **MUST** sign in/out at the Attendance Office when arriving late or leaving early. Failure to do so will result in an unexcused absence.

**Because we are a closed campus, students cannot sign out during their lunch hour unless the parent comes into the office and physically signs them out.**

**Please remember: Liberty High School assumes no responsibility for damages, loss or theft of student property. The school will assist in any investigation required, but all parking is at the student's/parent's own risk. Your signature is your written agreement that you have read the attached policies, you understand them, and you are willing to follow them.**

**I have read and understand each of the above policies/guidelines.** I understand that non-compliance with any policy may result in receiving disciplinary measures. I also understand that the term "disciplinary measure" include temporary/permanent suspension from the parking lot.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date